

# Application For Employment

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status under federal, state or local law.

Position applying for: \_\_\_\_\_ Date: \_\_\_\_\_

## Contact Information (Please Print)

Last Name	First Name	Middle Name	
Address	City	State	Zip
Telephone Number	Cell/Other Number		
Email Address			

Have you ever completed an application with us before?  Yes  No

If yes, give date & office name \_\_\_\_\_

Have you ever been employed with us before?  Yes  No

If yes, give date & office name \_\_\_\_\_

On what date would you be available to work? \_\_\_\_\_

Salary desired \_\_\_\_\_

**AN EQUAL OPPORTUNITY EMPLOYER**

## Employment Experience

**Start with your present or last job.  
Include any job-related military service assignments and volunteer activities.**

<b>1</b>	Employer	Telephone	
	Address	Dates Employed	
		From	To
	Job Title <span style="float: right;">Supervisor</span>		
	Work Performed	Hourly Rate/Salary	
		Starting	Final
Reason for Leaving			

<b>2</b>	Employer	Telephone	
	Address	Dates Employed	
		From	To
	Job Title <span style="float: right;">Supervisor</span>		
	Work Performed	Hourly Rate/Salary	
		Starting	Final
Reason for Leaving			

<b>3</b>	Employer	Telephone	
	Address	Dates Employed	
		From	To
	Job Title <span style="float: right;">Supervisor</span>		
	Work Performed	Hourly Rate/Salary	
		Starting	Final
Reason for Leaving			

<b>4</b>	Employer	Telephone	
	Address	Dates Employed	
		From	To
	Job Title <span style="float: right;">Supervisor</span>		
	Work Performed	Hourly Rate/Salary	
		Starting	Final
Reason for Leaving			

**If you need additional space, please continue on a separate sheet of paper.**

## Educational Background

Starting with your most recent school attended, provide the following information.

School (Include City & State)	Course of Study	Years Completed	Diploma / Degree

**Summarize any specialized training, licenses, apprenticeships, skills and/or certificates that may assist you in performing the position for which you are applying.**

**Other Qualifications**

Summarize special job-related skills and qualifications acquired from employment and other experience.

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List names and telephone numbers of three business/work references who are NOT related to you.

1	Name	Telephone #
	Relationship	
2	Name	Telephone #
	Relationship	
3	Name	Telephone #
	Relationship	

**Authorization**

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date